

Dear Community, Family, and Friends,

The Cottage Hospital Employee & Community Give Back Association is creating our second edition cookbook featuring favorite recipes from our community. These cookbooks will be published and are sure to be a treasured keepsake for us all. Money raised will be used to allow us to give back to our community by donating supplies to local schools, local community programs, and other programs in our service areas.

Please submit 3-5 of your favorite recipes so you can be represented in our cookbook. Many recipes from everyone will ensure that our cookbook is a success. We are using TypenSave web site to easily submit recipes online. If you do not have Internet access, our committee can enter them for you. For your convenience, you can submit hardcopies of your recipes to cottagegiveback@cottagehospital.org or by dropping them off at the Welcome Desk at Cottage Hospital.

We anticipate a great demand for our cookbooks, and we want to be certain to order enough. To reserve your copies, email cottagegiveback@cottagehospital.org with the number of cookbooks you will be purchasing. The slip below may also be given to the Welcome Desk at Cottage Hospital. Cookbooks will be available for \$15.00.

Please submit your recipes online by **January 31, 2023** so we can meet our deadline.

Thank you!

To Submit Recipes Online:

- Go to www.typensave.com and click 'Login.'
- Enter the User Name: Chemp23
- Enter the password: celery664 and click 'Submit.'
- Enter your name and click 'Continue.'
- Click 'Add Recipes' to begin adding your recipes.

Recipe Writing Tips:

- When adding recipes, review the "Tips" and use standard abbreviations.
- Only enter 1 ingredient per ingredient line.
- List ingredients in order of use in the ingredients list and directions.
- Include container sizes, e.g., (16-oz.) pkg., (24-oz.) can.
- Write directions in paragraph form, not in steps.
- Use names of ingredients in the directions, e.g., "Combine flour and sugar." DO NOT use statements like, "Combine first three ingredients."
- Include temperatures and cooking, chilling, baking, and/or freezing times.
- Additional comments about the recipe (history, nutritional data, suggested uses, etc.) are not allowed unless a "Recipe Note" field is visible. Enter extra recipe content in that field.

I want a cookbook! Please reserve _____ cookbook(s) for me.

Name: _____

Return this slip to: Cottage Hospital Welcome Desk or by mail at Cottage Hospital Employee Association, 90 Swiftwater Road, Woodsville, NH 03785

If you have any questions or need assistance you can reach Jen, the Committee Chair at 603-747-9252.